



SUPER BOWL LXI & MEDIA CENTER

TELECOMMUNICATIONS, INTERNET AND NETWORKING SERVICES

SERVICE ORDER FORM · Please complete one form per location

EVENT NAME Super Bowl LXI	EVENT DATE(S) NEEDED	LOCATION / AREA
FIRM NAME	ORDERED / AUTHORIZED BY	
BILLING ADDRESS	CITY, STATE, ZIP	
EMAIL (INVOICE IS SENT HERE)	OFFICE TEL.	CELL
ON-SITE CONTACT NAME	ON-SITE CONTACT CELL	

Send completed form to

orders@wblservices.com

WBL Services

4433 27th Ave West

Seattle, WA 98199

Tel. 206-270-7322

www.wblservices.com

Payment

Once we receive your form, we'll email an **invoice with a secure online payment link** to the address above. You can pay by credit card or bank transfer (ACH).

Payment is due before services are installed. Please don't write card numbers on this form or send them by email.

Purchase order / reference # (optional): _____

All services will be placed at the rear of the area. Any special requests must be noted below.

SERVICE ITEMS	LOCATION	QTY	PRICE	TOTAL
Standard voice line			\$350	
Internet connection, increments of 10 Mb			\$1,100	
Cable television service (limited availability)			\$700	
Additional services (PCs, hubs, routers, switches, printers, cables, static IPs, wiring)				
WIRING NOT INCLUDED. Customer to provide power, pathway and space for equipment if needed.				
TOTAL				\$

Prices increase 10% for orders received on or after February 1, 2027.

Special requests:

SIGNATURE: I AGREE TO THE TERMS AND CONDITIONS ON PAGE 2

DATE

WBL SERVICES TERMS AND CONDITIONS: Telecommunications and Internet Service Order Form

CONDITIONS FOR PROCESSING SERVICE ORDER FORM

- Payment (in US dollars) for ALL services must be received before services are activated.
- Booth/room number(s) must be identified on the Service Order Form.
- Placement of voice and data connections in a booth/room must be accompanied by a floor plan provided by the client, or WBL Services Inc. (WBL Services) will place connections in the rear of booths that are in rows or in the center of island booths. A client requesting a longer line cord may purchase one from WBL Services for \$1.00/foot.
- An incomplete Service Order Form will delay processing.

EQUIPMENT PROCEDURES

- Clients requesting single-line telephone service will receive a standard RJ-11 jack as part of the contract pricing. Clients requesting shared or dedicated Ethernet service will receive a standard RJ-45 jack as part of the contract pricing.
- Clients are responsible for the protection and safekeeping of any equipment issued by or rented from WBL Services.
- Lost, stolen or damaged equipment will be charged to the client at prevailing rates, including line cords provided by WBL Services.
- Standard voice line: a standard voice-grade line is provided. These lines are not for connection to computers.

PAYMENTS AND REFUNDS

- Long distance charges may apply (\$.50/min domestic, \$3/min international), plus charges for all toll calls made (e.g. directory assistance, 800 calls) and airtime (\$1.00/min).
- Charges for additional services provided after the initial order will be invoiced at the close of the event.
- Services installed but not used will not be refunded.
- Payment is made through the online payment link on the invoice WBL Services emails to the client. Signing this form constitutes authorization for ALL services ordered. Balances due over and above any prepayment will be invoiced.
- There will be a \$50 service charge for any returned payment, and a \$50 service charge if payment is wire transferred to WBL Services.
- A monthly service charge of 1.5% will be added to invoices 30 days past due.
- Orders are non-refundable once billed. Refunds after installation: NO REFUNDS.
- There is a minimum \$100.00 cancellation charge per telephone/data line when cancelled less than 10 days prior to the event start date, and a \$250 cancellation charge on each cancelled Ethernet service.

LONG DISTANCE

- All lines will be restricted from "976", "900" and "10-10" dialing unless otherwise requested in writing and approved by WBL Services.
- WBL Services will provide a detailed listing of all calls made on the line at the client's request. L.D. rates are \$.50/min domestic, \$3/min international.

GENERAL

Only WBL Services personnel are authorized to modify system wiring or cabling. Material and equipment furnished for this service contract shall remain the property of WBL Services.

All customer equipment must comply with FCC regulations and must be able to be configured to operate with "dial 9" service.

Completion of a signed Service Order Form constitutes authorization to proceed with work necessary to accomplish the services ordered and handle negotiations for the installation of the service. This includes arranging for disconnections or rearrangements of service and equipment as appropriate.

The client contracting for services from WBL Services agrees to indemnify and hold and save whole and harmless WBL Services, its employees and/or its subcontractors from and against any and all loss, damage or injury to person or property arising from or related to the customer's and its employees', guests', invitees' or agents' use of telecommunications/Internet services from WBL Services, unless such loss, damage or injury is caused by the sole negligence, gross negligence or willful misconduct of WBL Services, its employees and/or its subcontractors.

WBL Services is not responsible for loss of communication services caused by local and/or long distance carriers. WBL Services cannot guarantee the security of proprietary information carried on lines installed by WBL Services and/or its subcontractors. Wi-Fi service is provided on an as-is basis subject to signal degradation and weak signal areas. No refunds after 12 hours of service unless notified.

WBL Services' obligations under this agreement are subject to, and WBL Services and/or its subcontractors shall not be liable for, delays, failure to perform, or destruction or malfunction of the equipment and services, and any consequences of the above, caused, occasioned or due to fire, flood, water, the elements, labor disputes or shortages, utility curtailments, power failure, explosions, civic disturbances, government regulatory requirements, acts of God or public enemy, war, military or government requisitions, shortage of equipment or supplies, unavailability of transportation, acts or omissions of anyone other than WBL Services, its representatives, agents, subcontractors or employees, or any other cause beyond WBL Services' reasonable control.

Internet service providers (ISPs) for Internet services will be WBL Services' selected provider(s). Any customer whose equipment affects other customers will have their service terminated.

The Internet client has full, unrestricted access to the Internet. Matters considered improper, offensive or even unlawful by groups or individuals are not the responsibility of the Internet service provider(s) and/or WBL Services. Subscribers agree to indemnify and hold and save whole and harmless the Internet service provider(s) and WBL Services from any and all problems and damages resulting from transmission of services.

Communication services are to be ordered by each client separately and are not to be shared with other customers. Any client sharing communication services without written authorization from WBL Services shall be charged for that service on a full and complete second Service Order Form.